

Padbury Parish Council

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3rd September 2025

Dear Councillors and Residents of Padbury,

I hereby give you notice that the Parish Council Meeting will be held at the Pavilion on **Tuesday 9th September 2025 at 7pm.**

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below. The public are also invited and are welcome to attend and before the Parish Council meeting there will be a period of public participation.

Carol Swannell - Parish Clerk

AGENDA

1. Period of Public Participation

2. Apologies

Members are asked to receive apologies.

3. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 section 32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations.

4. Chairmans welcome.

5. Minutes

Members are asked to approve the minutes of the meeting of the Parish Council held on the 8th July 2025 as a correct record – copy attached PPC/05/25-26.

6. To receive updates from Buckinghamshire Councillors

7. Sports Field, Play Area and Woodland

- 7.1. Pavilion – Members to note that Electrical Equipment Testing (EET) was completed in July. The contractor was unable to check the lighting for the Tennis Club as it is a sealed industrial installation.
- 7.2. Clerk to provide update on fire extinguisher for Refs Changing Suite following recommendation agreed at the previous meeting.
- 7.3. Pavilion building regulations – Clerk to provide update.
- 7.4. Clerk to provide update on actions following the issue of the RoSPA Annual Report. Volunteer required to apply anti-slip paint.
- 7.5. Members to discuss/agree regular walk around. Play area inspections are a monthly requirement that must be documented. Further areas for assessment

include other PC assets; walk around the woods; pavilion and first aid box checks. Members to agree who will undertake these from September – December.

- 7.6. Members to discuss blinds or alternative acoustic wall panels for pavilion.

8. Planning

- 8.1. No new applications to be considered at this meeting.
- 8.2. Since the last meeting a 'No Objection' response was submitted in response to applications for College Farm, Main Street following agreement of four Cllrs. No decision has yet been published by Bucks CC.
- 8.3. Members to review any applications received following the issue of this agenda.
- 8.4. Members to note applications pending consideration and decisions made by Buckinghamshire Council, see list at end of agenda.

9. Finance

- 9.1. Members to note the balances for the bank accounts as at the 29th August:
- Barclays Community Current account ending 959 £14,013.71.
 - Barclays savings account ending 970 £44,723.53.
 - Barclays Millennium Wood account ending 198 £14,663.51
- 9.2. Members to approve the following payments:
- Bucks CC £274.00 Election Recharges.
 - Plus any invoices received following the issue of this agenda.
- 9.3. Members are asked to review and agree the Receipts, Payments and Summary Report including budget/actuals as at 31st August.
- 9.4. Members to review the bank reconciliations and July and August bank statements.

10. Other Parish Council Business

- 10.1. Members to discuss the appointment of a payroll provider.
- 10.2. Fix my Street.
- 10.3. Members to discuss communication with residents and to consider if a working group/subcommittee should be established to review and update the PC Facebook to a business format, and whether the Website should be updated with a .gov.uk domain, together with other forms of social media.

11. Funding

- 11.1. HS2 Road Safety Fund application submitted on the 19th July 2024 for some traffic calming measures on Main Street has received approval. Await further information.

12. Contracts and Similar Matters

- 12.1. Nothing to report.

13. Meetings, Events and Training

Training courses booked for Cllrs Dinwoodie and Ovey-Horwood.

14. Maintenance/Environmental Issues

- 14.1 Jobs around the village – Cllr Dinwoodie to provide update..

15. Dates of next meetings– members to note date

9th December.

Planning applications pending consideration by Buckinghamshire Council:

- 25/02314-APP College Farm, Main Street.
- 25/02315-ALB College Farm, Main Street.

List of payments paid between meetings:

- NPower: £161.03 Street light electricity for July. Paid by direct debit.
- NPower: £17.76 Street light electricity for July. Paid by direct debit.
- Bucks & MK Association Local Councils (BMKALC) £25.00 training, Place Shaping.
- BMKALC £50.00 membership.
- E-on £208.20 street lighting maintenance.
- Octopus Energy £20.01 pavilion electricity.
- L Hawkins July cleaning £37.50.
- C Swannell: £480.00 July salary.
- C Swannell: £147.45 PAYE.
- M Jackson: £60 Securing the gate for July. Paid by standing order.
- R Gough: £75.00 Caretaker for July. Paid by standing order.
- Play Safety: £211.20 Annual Inspection.
- Anglian Water £74.56. Paid by direct debit.
- Padbury CE School £50.00 deposit refund.
- A. C Smith £55.00 fuel contribution for mowing Millenium Wood.
- PKF Littlejohn Llp £378.00 external audit.
- Octopus Energy £44.17 pavilion electricity.
- NPower: £147.80 Street light electricity for August. Paid by direct debit.
- NPower: £17.24 Street light electricity for August. Paid by direct debit.
- M Jackson: £60 Securing the gate for August. Paid by standing order.
- R Gough: £75.00 Caretaker for August. Paid by standing order.
- North Bucks Planning Consortium £20.00 membership fee.
- Phillips & Sons £230.28 & £246.74 Parish Pump printing.
- R Gough £285.00 mowing and strimming sports field.
- Lynch Garden Services £530.00 mowing.
- C Swannell: £480.00 August salary.
- C Swannell: £147.45 PAYE.